

AGENDA

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Alderbury Village Hall and Social Club, Rectory Road, Alderbury,
Salisbury SP5 3AD
Date: Thursday 25 August 2011
Time: 7.00 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

or Tom Bray (Southern Wiltshire Community Area Manager), Tel: 01722 434252 or (email) tom.bray@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Richard Britton - **(Chairman)**

Chris Devine

Julian Johnson

Ian McLennan

Leo Randall – **(Vice-Chairman)**

Alderbury and Whiteparish

Winterslow

Downton and Ebbles Valley

Laverstock, Ford and Old Sarum

Redlynch and Landford

Items to be considered	Time
<p>1. Welcome and Introductions</p> <p>2. Apologies</p> <p>3. Minutes (Pages 3 - 26)</p> <p>To approve and sign as a correct record the minutes of the previous meetings held on Thursday 23 June and 21 July 2011.</p> <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (Pages 27 - 28)</p> <p>To receive Chairman's Announcements including:</p> <ul style="list-style-type: none"> • Transport provision for activity days • Reminder to Parish Councils to log highways issues on the online issues system • Update on Winterslow Village Design Statement (VDS) • Help to Live at Home Scheme <p>6. Current Consultations</p> <p>To note the consultations currently open on the consultation portal, as detailed below – to view full list of consultations go to - http://www.wiltshire.gov.uk/council/consultations.htm:</p> <ul style="list-style-type: none"> • A Survey of volunteering in Wiltshire <p>This study focuses on formal volunteering given through groups and organisations rather than informal volunteering (given as an individual, e.g. to family, friends or neighbours). research@wiltshire.gov.uk</p> <p>Closing: 30 Sept 2011</p> <ul style="list-style-type: none"> • Children in Care Commissioning Strategy <p>This is the draft of Wiltshire Children's Trust commissioning strategy for children and young people in care. The strategy has been produced in line with the Wiltshire Children's Trust commissioning framework. This is an update to the previous placements strategy. The update provides an opportunity to highlight achievements, consult on plans for the future and take into account some key changes to the legal framework for looked after children.</p> <p>Please send any response to this consultation to pathways@wiltshire.gov.uk. For more information please contact Jane</p>	<p>7.00pm</p>

Shuttleworth, Interim Commissioning Project Manager by email jane.shuttleworth@wiltshire.gov.uk or by phone on 07764 583178

Closing: 20 Oct 2011

- [Museum Survey](#)

A survey is being carried out by Wiltshire Council Museums Advisory Service at a number of the museums in the county. Your opinion will help guide the development of the museums to make sure they are offering the sort of experience you want.

Information collected in this survey will be held by Wiltshire Council in accordance with the Data Protection Act and only shared with the participating museums in Wiltshire. If you choose to leave your contact details these will only be used by the museum you visited to inform you of events and exhibitions. E-mail: museums@wiltshire.gov.uk
Contact telephone: Museums Advisory Service on 01249 70554

Closing: 24 Sept 2011

- [Consultations on Traffic Regulation Orders](#)

As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.

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Closing: Ongoing


7. Feedback from the Community Safety Special Board Meeting 7.05pm

To receive feedback and an update on the actions from our special meeting held in July.

8. Cabinet Representative - Councillor Keith Humphries 7.20pm

Councillor Keith Humphries, Cabinet Representative for Public Health and Protection Services, will give a brief overview of that area of responsibility, followed by a chance to ask questions.

- Public health
- Community safety
- Environmental health
- Trading standards
- Licensing
- Emergency planning

- | | | |
|-----|--|--------|
| 9. | <p>Changes to the Waste and Recycling Service in your area</p> <p>To receive an update on the various changes to waste and recycling collections for the area.</p> <p><i>Officer: Tracy Carter, Service Director, Waste Management Services</i></p> <p> For those of you who are unable to attend the meeting, this item will be filmed and posted on YouTube.</p> | 7.40pm |
| 10. | <p>A Focus on Local Employment - An update so far</p> <p>This year the Board is working on initiatives around Local Employment as that is what residents said we should focus on in our consultation back in May 2011. The Board will receive updates on the 3 areas of work emerging under this theme:</p> <ul style="list-style-type: none"> • Local Jobs for Local People – Jobs Boards at Business Parks. • Working to support small business – A focus group to find out from small businesses how we can support them. • Starting up Job Clubs in the area – Assisting communities to set up Job Clubs to help get people into work. | 8.05pm |
| 11. | <p>New Forest National Park Authority - What it does in our area</p> <p>To hear from the New Forest National Park Authority on their work both inside and outside the park boundary.</p> | 8.20pm |
| 12. | <p>Partner Comments and Updates (Pages 29 - 34)</p> <p>A chance to update the Board on your initiatives or issues in the area.</p> <p>Written Partner updates are also attached.</p> | 8.40pm |
| 13. | <p>Your Local Issues - Get involved, report issues in your community (Pages 35 - 36)</p> <p>To note the attached report detailing the progress of Local Issues in the Community Area.</p> <p>To raise an issue go to:
 www.wiltshire.gov.uk/southernwiltshireareaboard
 and click on “Report an issue in your community now”</p> <p><i>Officer: Tom Bray, Community Area Manager</i></p> | 8.50pm |

14. **Community Area Grants - Spread the word - £30k available**

No applications received for this meeting. The Board has around **£30k** to spend up to 31 March 2012. Spread the word!

Deadline for applications	Meeting where decision made
15 September 2011	6 October 2011
24 November 2011	15 December 2011
12 January 2011	2 February 2012

For all information relating to grants, including guidance and application forms go to:
www.wiltshire.gov.uk/southernwiltshireareaboard and click on "Community grant scheme".

Officer: Tom Bray, Community Area Manager

15. **Evaluation and Close (Pages 37 - 38)**

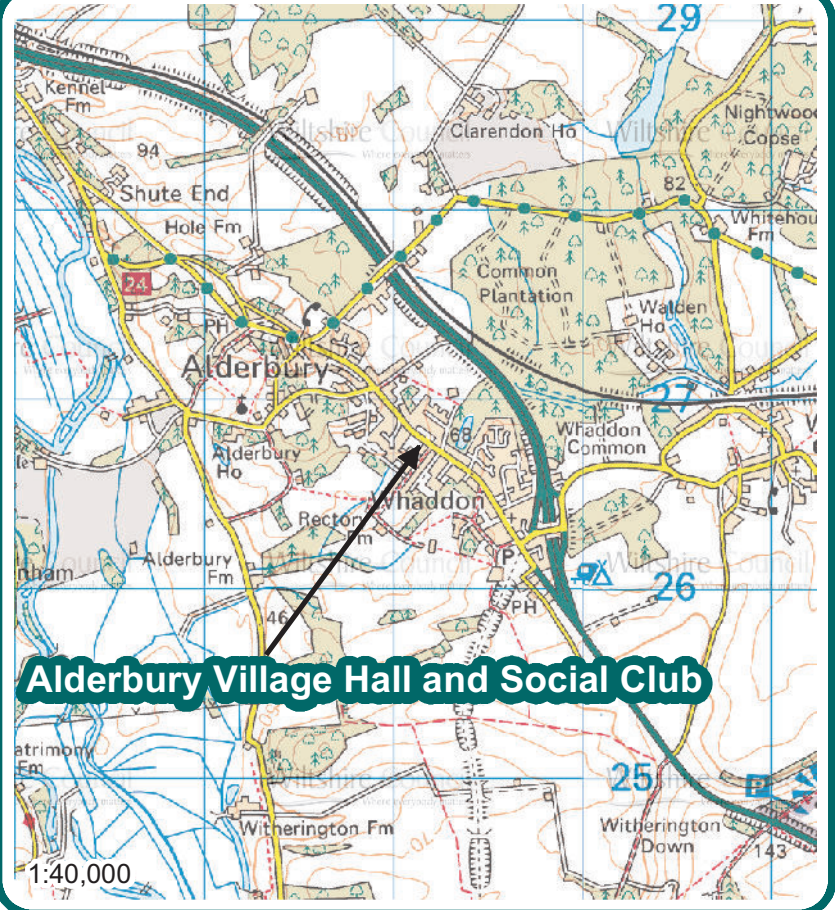
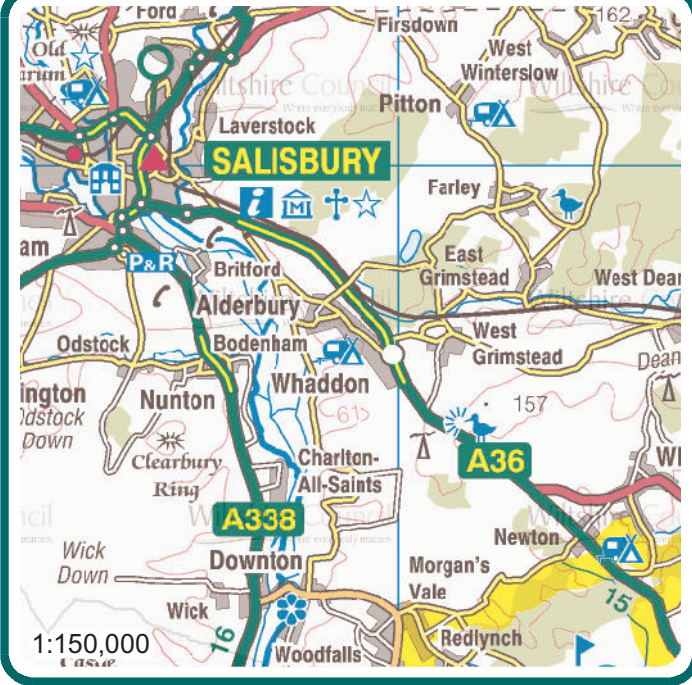
A copy of the Forward Plan is attached for information.

Future Meeting Dates

Thursday, 6 October 2011
7.00pm
Pitton Village Hall

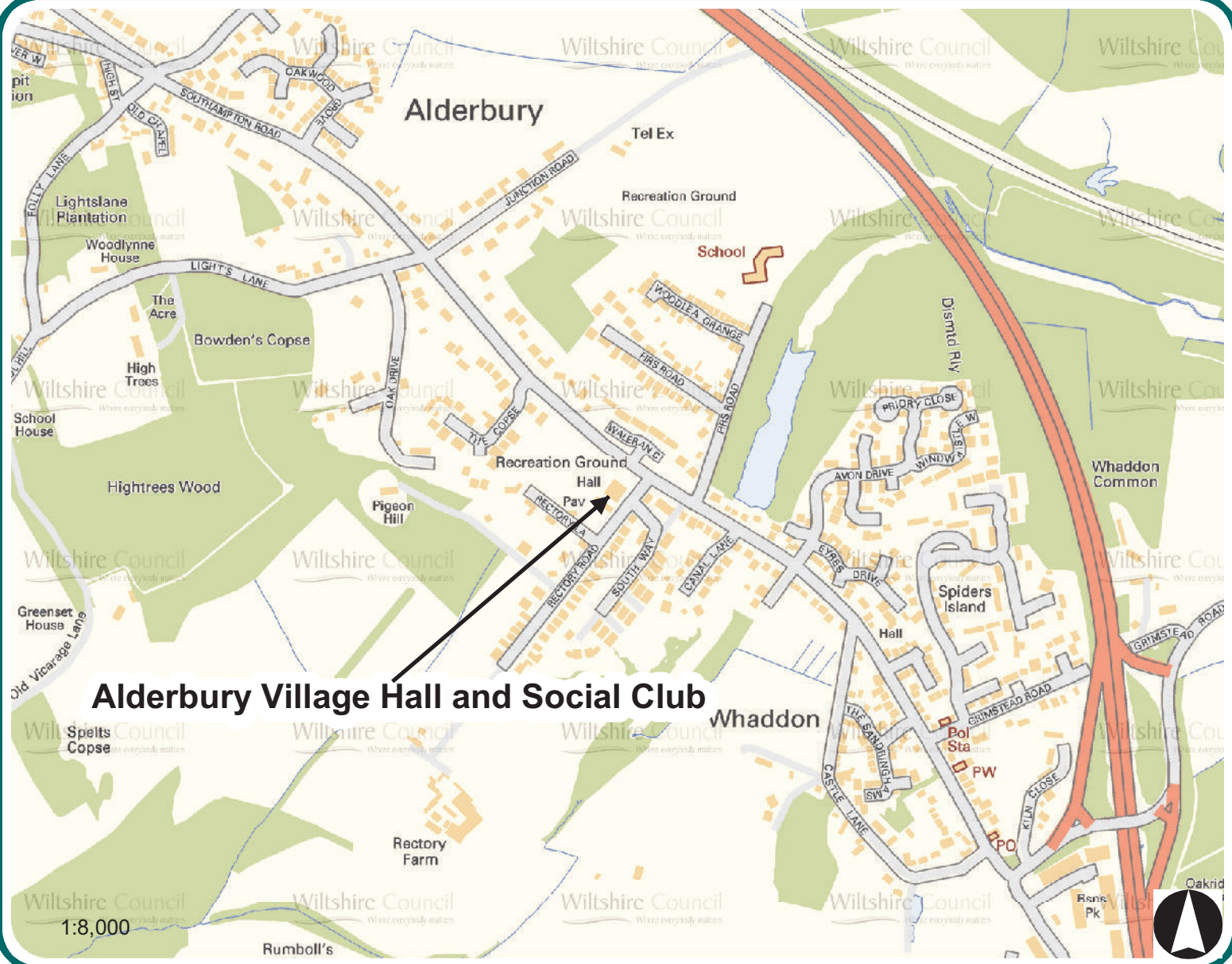
Thursday, 15 December 2011
7.00pm
Trafalgar School, Downton

Thursday, 2 February 2012
7.00pm
Winterslow Village Hall



Alderbury Village Hall and Social Club

Alderbury Village Hall and Social Club
Rectory Road
Alderbury
Salisbury
SP5 3AD



Alderbury Village Hall and Social Club

MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Coombe Bissett and Homington Village Hall, Shutts Lane,
Coombe Bissett, Salisbury SP5 4LU
Date: 23 June 2011
Start Time: 7.00 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Leo Randall (Vice Chairman), Cllr Ian McLennan,
Cllr Christopher Devine and Cllr Julian Johnson

Cllr Richard Clewer – for Item 10.

Wiltshire Council Officers

Tom Bray, Community Area Manager
Lisa Moore, Democratic Services Officer
Tony Nye, Youth Development Coordinator

Town and Parish Councillors

Alderbury Parish Council – C Churchill, A Newbery, L Whetton
Coombe Bissett Parish Council – P Crosthwaite, J Gregory, R Maycott
Downton Parish Council – S Barnhurst-Davies, J Brown, M Chandler, B Cornish,
C Hall, R Yeates
Firsdown Parish Council – B Edgeley
Landford Parish Council – J Martin
Laverstock and Ford Parish Council – R Champion, S Champion, V McLennan
Pitton and Farley Parish Council – G Lowndes
Redlynch Parish Council – W Draw, C Morrison

West Dean Parish Council – H Urquart
Whiteparish Parish Council – T King
Winterslow Parish Council – P Robinson

Partners

Wiltshire Police – Dean Garvin
Emma Procter – Extended Schools

Total in attendance: 45

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Election of the Chairman</u></p> <p>Councillor Julian Johnson sought nominations for Chairman of the Area Board for the forthcoming year.</p> <p><u>Decision</u> To elect Councillor Richard Britton as Chairman of the Southern Wiltshire Area Board for the forthcoming year.</p>
2.	<p><u>Election of the Vice Chairman</u></p> <p>The Chairman, Councillor Richard Britton sought nominations for Vice-Chairman of the Area Board for the forthcoming year.</p> <p><u>Decision</u> To elect Councillor Leo Randall as Vice-Chairman of the Southern Wiltshire Area Board for the forthcoming year.</p>
3.	<p><u>Nominations for Representatives to Outside Bodies</u></p> <p><u>Decision</u> The nominations to Outside Bodies would be carried over for 2011/12 as per the table attached to the agenda.</p>
4.	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Tracy Carter – Service Director • Inspector David McMullin – Wiltshire Police • Jane Shuttleworth – Interim Head of Joint Commissioning
5.	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
6.	<p><u>Minutes</u></p> <p>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</p>

7.	<p><u>Chairman's Announcements</u></p> <p>Queen Elizabeth II Fields Challenge A paper was attached to the agenda with information on the initiative by Prince William, to identify and preserve 2,012 playing fields in communities all across Britain in time to mark the 2012 Olympics and the Queen's Diamond Jubilee.</p> <p>Wiltshire had been asked to look at 20 possible locations, which could be put forward locally, for protection from development and to ensure that they are brought up to the required standard and fit for use.</p> <p>Each Area Board had been asked to submit up to two suitable sites within their Community Area. The Chairman asked for any suggestions to be passed on to Tom Bray, Community Area Manager. The deadline for the Board to submit possible sites is 9th September 2011.</p> <p>End of Life Care A paper was attached to the agenda, the Chairman asked for a show of hands if anyone wanted this item to return as a main item at a future Area Board, as there was little response, the paper was noted.</p> <p>Older People's Accommodation Strategy A paper was attached to the agenda, this detailed plans for an 80 bed care home in Old Sarum.</p> <p>Street Trading Scheme A paper inviting people to comment on the final draft of the new council-wide Street Trading Scheme, had been attached to the agenda.</p> <p>Wiltshire Wildlife Trust Volunteering Scheme A poster had been attached to the agenda with the aim of recruiting volunteers to help prevent waste in Wiltshire. Contact details for those interested were included on the poster.</p>
8.	<p><u>Current Consultations</u></p> <p>The Board noted the two listed current consultations. The Chairman asked Tom Bray to find out when the Minerals Extraction Consultation would start.</p> <p>Information on the Core Strategy Consultation is attached to the back of these minutes.</p> <p>Action Tom Bray, Community Area Manager undertook to look into the Minerals Extraction consultation.</p> <p>Current consultations can be viewed online at: http://consult.wiltshire.gov.uk/portal</p>

9.

Feedback from Area Board Consultation - Actions on Local Employment and Community Safety

The Chairman informed the Board that there had been 136 responses to the consultation document that had been circulated by Tom Bray via the Community Area Network (CAN) list.

Views had been sought on what issues people had in their communities. The top two came back as:

1. Local Employment
2. Community Safety

The Board proposed that 10% of the grants budget was set aside to work on the above two areas. Any funds set aside which were not used within six months would be put back into the grants budget.

The Chairman explained that each year the Board was permitted to hold two additional extraordinary meetings in addition to the scheduled six meetings for the year. He proposed that, in response to the survey findings, the Board should dedicate one of these extraordinary meetings to look at Community Safety. The Board would invite representatives from organisations such as:

- Speed Watch
- Street Watch
- Fire and Rescue

with the aim of exploring how these groups could be brought together in order to maximise the effectiveness of their work on the community.

Decision

The Board approved the three proposals in the officers report as follows:

- 1. That the Board sets aside 10% (£4,103) of its budget to work specifically on projects associated with improving local employment opportunities for its residents. All projects will require approval from the Southern Wiltshire Area Board. Unused funds will be returned to the Community Grant 'pot'.**
- 2. In order to enable development of this work the Board delegates authority to the Community Area Manager, in consultation with Southern Wiltshire Area Board Councillors, to spend up to £250. All expenditure should be reported to the next Area Board meeting.**
- 3. That the Area Board holds a special meeting on Community Safety on 21 July 2011.**

10.

13 - 19 Commissioning Strategy

The Chairman informed the Board that a Young Persons Area Board had been held the previous day at Laverstock Community Farm. At that meeting the views of the young people present had been sought on what their priorities were for the future of the youth service.

Councillor Richard Clewer, Portfolio Holder for Youth and Skills gave a presentation outlining the plans for improving the services for the 13 – 19 age range. He explained that this was not a predetermined consultation, but one which was open to views and comments, with the key aim of improving the outcomes available for 13 – 19 year olds.

Wiltshire Children's Trust draft commissioning strategy contained the following sections:

- An introduction including the purpose and scope.
- The national and local context for work with 13 to 19 year olds.
- Local needs and services.
- An analysis of the current position from the point of view of young people and the staff and managers who work with that age range.
- The commissioning priorities including some suggestions for the future delivery of youth work services in Wiltshire. These suggestions were developed with a range of stakeholders and wider views were now being sought.

A handout was circulated which contained a number of suggested commissioning priorities outlined below:

1. Maximising the participation and involvement of young people
2. Improving educational attainment
3. Supporting young people to move into employment and training
4. Improving access to information, advice and guidance
5. Increasing the availability of affordable housing
6. Reducing the number of young people who are unable to live with their families
7. Improving services available for young people who are engaged in risky behaviour
8. Improving services available for young people with disabilities
9. Exploring options to improve transport for young people
10. Encouraging and increasing volunteering opportunities for young people
11. Making sure information is available on services and activities for 13 to 19 year olds

During the consultation feedback is being sought on whether the above are the right priorities and which, if any, should have higher priority.

The draft strategy is available to at: www.wiltshirepathways.org on the home page under 'Latest News'.

Consultation was taking place for 12 weeks from 13th May 2011 to 5th August 2011. The final strategy would be presented to Wiltshire Council's Cabinet in September 2011 along with a report making specific proposals on future plans for youth work.

Written responses to the consultation could be sent to pathways@wiltshire.gov.uk

Tony Nye – Youth Development Coordinator explained that two consultations had been undertaken, one with the CAYPIG and the other at the Young Peoples Area Board. He added that it had been interesting to see some year six pupils expressing their views on a service which would be available to them in a few years time.

One key issue which had come out of these consultation exercises was that the young people felt that there was a lack of transport, to and from the activities and clubs. Also given the choice between having a good quality building to hold youth sessions or maintaining good youth workers, the young people said that they would rather lose the buildings.

Tony gave an update on projects and activities carried out to date over the last year, these included:

- Weekly evening delivery at 5 points around the community area
- Leisure credits
- Courses based on requests from young people including food hygiene and first aid
- Working in partnership with the Area Board Manager and the Extended Services Cluster Manager to deliver 2 Activity Days
- Looking to deliver a week long drama project over the summer

Tony added that the delivery which had been developed (ie one night a week in 5 different venues where young people can meet up with their friends and then a variety of projects/activities across the community area) was based on how young people had said they wanted to make use of the resources which were available. The conversations about this were started at the locality young people's planning and evaluation residential then a CAYPIG meeting and then to each of the delivery points.

The consultation would be taken back to each of the areas where the Council provides a youth service, however if any other groups want to take part in the consultation please let the Community Area Manager know.

	<p>The Chairman added that it was really important for this community area to continue with meaningful engagement with the young people.</p>
11.	<p><u>Allocation of Youth Funding for a series of Activity Days in August 2011</u></p> <p>The Chairman informed the Board that there had been an application for funding from Winterslow Play day Voluntary Group, but as Tony Nye, the Youth Coordinator also provided activity days, the Board asked the two groups to work together to maximise the effectiveness of publicity.</p> <p>The board then considered the attached officers report for the allocation of funding for a series of Activity Days in August 2011.</p> <p><u>Decision</u> The Southern Wiltshire Area Board approved the recommendation of the Community Area Manager as follows:</p> <ol style="list-style-type: none"> 4. That the Board agrees to fund the 3 play/activity days from the Youth Funding Budget (£3115). The details of the expenditure on the 2 Activity Days are to be confirmed and the financial implications to be detailed with the Community Area Manager in conjunction with an Area Board Councillor. All 3 projects are to be promoted jointly using a shared communications budget from within the overall £3,115. 5. That the Board asks parish councils to consider assisting young people with transport arrangements though local transport schemes and opportunities.
12.	<p><u>Partner and Parish Updates</u></p> <p>Wiltshire Police – Sergeant Dean Garvin</p> <p>The police team’s current three top priority issues were:</p> <ul style="list-style-type: none"> • Youth Engagement – Issues over the summer months with anti social behaviour was hoped to be tackled by working closely with the Area Board and the Youth Services coordinators. • Morgans Vale and Redlynch- Anti Social Behaviour. • Increased theft and burglaries at the Old Sarum estate. <p>The crime statistics had been circulated in the room, however additional statistics were also provided, these were a break down of crimes in the ‘other’ category are as follows:</p> <ul style="list-style-type: none"> • Drug offences = 5 crimes or 0.76 percent • Fraud = 20 crimes or 3.03 percent • Other (admin) = 9 crimes or 1.36 percent

- Robbery = 1 crime or 0.15 percent (although actually this is a mistake and will be 'no crimed shortly')
- Sexual offences = 12 crimes or 1.82 percent
- Theft / Handling = 210 crimes or 31.77 percent

Questions and comments from the floor included:

- There had recently been a spate of incidents in Pitton where signs had been ripped up and turned around. Answer: Dean agreed to visit Pitton and monitor the issue.
- Regarding speeding through villages, some villages did not especially want to form a Community Speed Watch group, but would prefer to have a police presence once in a while. Answer: The police had been inclined to give more attention to the areas experiencing speeding issues where the CSW scheme was in operation. The Board is keen to encourage Community Speed Watch as a response.
- Fly tipping is always an issue, as once one area has been tackled, the problem just moves on to another site. Answer: If a particular area of concern has been identified, recourses could be made available to try and tackle the problem at that site, but yes it is difficult in rural areas, as the issue is actually catching the offender in the act.
- Laverstock and Ford PC – CSW was in operation in Ford which did work for a while, but seemed not to be as much of a deterrent now. Ford would like to put in for the use of the SID, as this proved to be effective the last time it was in the village. Answer: Cllr Britton agreed that SIDS did work well. A report produced by Cabinet member Councillor Dick Tonge had detailed that each Area Board would be allocated one of the 18 Speed Indicator Devices (SIDS) available. The Board would also be given a list of suitable sites where the SID could be placed.
- Downton PC had received an email from their PCSO, saying that the police wanted volunteers for a pilot scheme called 'Streetwatch'. Downton felt that what was proposed may lead to vigilante type behaviour and would prefer to have trained police in full uniform patrolling their streets, not volunteers in yellow jackets. Answer: The term vigilantes has a negative image. The idea behind Streetwatch, is that trained volunteers would work in patrolling their neighbourhoods in groups of two or more, to look out for anything out of the ordinary. They would have help from the police. The police believe Streetwatch could be effective in Downton and will look to work with the PC to discuss how Streetwatch might work.

The Chairman added that Streetwatch was already operating successfully in Salisbury and did seem to be very effective. Schemes such as Streetwatch are symptomatic of the times that we are in when, increasingly, communities have to be more prepared to do more for themselves.

The possibility that the Neighbourhood Tasking Group (NTG) meeting may be replaced with an email update was discussed. A Downton Parish Councillor felt that their NTG meeting was well attended and stated that she would not want to

see the meeting being replaced by an electronic update, as this would not allow for people to get together and discuss priorities of issues as a group.

Dean Garvin agreed that the Downton NTG was working well, adding that in those areas where their NTG was successful they would remain in operation, but for the areas where no meetings were taking place or attendance was poor, they would probably be replaced by the electronic update.

Action

Dean Garvin would be writing to all Parish Councils to explain the Streetwatch scheme and what was involved.

Wiltshire Fire and Rescue Authority – Councillor Chris Devine

- New Fire Chief, Simon Ralph Jones had been appointed.
- Over the last few months the Fire Service had been working hard to rescue people from Wells, Road Traffic Accidents and Fires.
- There had been no cuts to the Fire Service.
- One of the main problems encountered by the Service was false alarms.

Laverstock and Ford Parish Council – Virginia McLennan

The litter problem was still ongoing, the parish council appreciated the work that the waste management team did with the street cleansing machine however, it was felt that the problem was down to an education issue.

It was felt that there needed to be some sort of consequence when the children dropped litter. Previous letters to the head teacher had been ignored, maybe writing to the Governors may have a better outcome.

Councillor Chris Devine – Head teachers do have a duty of care to the children, the Board could put pressure on the head teacher to speak to the children.

Councillor Ian McLennan – It would be a good idea if we could ask the Council to clarify where Head teachers stand in asking pupils to pick up the litter, as the school has suggested that it would be a health and safety issue. Also once the children are outside of the school boundary; it seems that the teachers are not interested.

Action – Councillor Richard Britton would find out if there are any guidelines on the matter.

Street Light Dimming

Downton Parish Councillor Chris Hall requested an update on the implementation situation of the schemes already submitted. Answer: Tom Bray informed him that the scheme had been overwhelmed with submissions across the county, those already approved will be implemented soon.

13.	<p><u>Your Local Issues</u></p> <p>Tom Bray, Community Area Manager informed the Board that there had been no new issues logged since the last meeting. He urged people to use the system.</p>
14.	<p><u>Community Area Transport Group (CATG) Outcomes - Allocating £27,022 to Transport Projects</u></p> <p>A report detailing the recommendations of the Community Area Transport Group (CATG) was circulated at the meeting. The Board also received an update from some members of the CATG:</p> <ul style="list-style-type: none"> • In view of the limited funds available, the group felt that they had been able to come to the best outcome possible. • One member of the group had been greatly encouraged by the last meeting, as some good points had been raised and officers present had provided good suggestions for improvements for the A338 at Charlton All Saints. • The solution for the traffic problems on the Odstock Road was that the hospital had been approached to pay half of the cost of the total project (double yellow lines would be painted from entrance B all the way down to the village, on either side of the road). Wiltshire Council had been asked to pay half of the remaining half, which had left £1,125 for the Area Board to fund. <p>Following this the Board considered the recommendations as detailed in the report.</p> <p><u>Decision</u></p> <ol style="list-style-type: none"> 1. The Southern Wiltshire Area Board approved the allocations and corresponding actions as set out in the table detailed below. 2. Parish Councils who are asked to make a contribution to the projects as set out in the table consider this at their next available council meeting as a matter of urgency and report back to the Community Area Manager on the outcome.

<u>Southern Wiltshire CATG - 21st June 2011</u>				
BUDGET	Amount Allocated by CATG	Total cost of project (as estimated by Senior Highways Engineer)	Notes and Actions Required	
10/11 Budget	£13,676			
11/12 Budget	£13,676			
Total	£27,352			
Scheme				
Preliminary speed survey at Woodfalls	£330		Spent in 2010 for investigatory works	
Crossing on Middleton Rd, Winterslow	£2,000	£2,500	Winterslow Parish Council are asked to contribute £500	
Yellow lining on Odstock Rd	£1,125	£4,500	50% funding from Hospital & 25% Wiltshire Council Highways	
Extension to footway on C12, Odstock	£4,000	£5,500	Odstock Parish Council are asked to contribute £1500	
Crossing on the Ridge, Woodfalls	£3,000	£4,000	Redlynch Parish Council are asked to contribute £1000	
Access improvements to footpath between London Rd Park & Ride to Lavertsock	£5,000	£40,000	If it turns out that this project will not take place in 2011/12 then the funds will be directed towards A338, Charlton All Saints issue. This should be determined as soon as practicably possible. NB. Total project cost is an estimate	
Gateway improvements, refuge and white lining on A338, Charlton All Saints	£11,897	£25,050	Downton Parish Council are asked to make a contribution (approx. £3000). Also a bid is to be made to the Central CATG Substantive Projects fund for the remaining funds (approx £10,153). NB. £25,050 inc. Option B=£19,000, White lining=£550 and Gateway features=£5,500	
Total	£27,352	£81,550		
A representative from Charlton All Saints thanked the Board for their decision, adding that the village had been pushing for this work for the last ten years.				
15.	<p><u>Community Area Grants</u></p> <p>The Board considered three applications for funding from the Community Area Grant Scheme. The Chairman invited the applicants present to speak in support of their project, after discussion the Board members voted on each application in turn.</p>			

	<p><u>Decision</u> Alderbury Guide Hall Management Committee was awarded £904 towards their project to repair the guide hut.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2011/12 and The Area Board recognises the need to support and enhance local facilities and the extension of the use of the Guide Hut for the Alderbury Youth Club demonstrates the benefits of this project.</i></p> <p><u>Decision</u> Wiltshire Fire and Rescue Service was awarded £800 towards their Salamander project.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2011/12 and will enable young people who are known offenders, at risk of offending and exclusion take part in a meaningful activity.</i></p> <p>Councillors McLennan and Devine did not vote for the above application.</p> <p><u>Decision</u> Nomansland Sports Association was awarded £5,000 towards their project to improve the play facilities and BBQ area.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2011/12 and the Association have raised £4,946 of their own funding, received a grant from the Parish Council of £1,000 and estimate that around £3,315 of voluntary labour will be used. Further to this the applicant has shown evidence of community need through local consultations.</i></p> <p>Action – Tom Bray, Community Area Manager</p>
16.	<p><u>Evaluation and Close</u></p> <p>The Chairman announced that he and Tom Bray would be meeting informally with Parish Council Chairmen and Clerks to review how the Area Board is doing, since Parish Council involvement is the key to whether or not the Board is successful.</p> <p>If anyone has any suggestions of issues the Board should include on a future agenda, please contact the Chairman or Tom Bray.</p> <p>Richard.britton@wiltshire.gov.uk</p> <p>Tom.bray@wiltshire.gov.uk or by phone on: 01722 434252</p> <p>The Chairman thanked everyone for coming and closed the meeting.</p>

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MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Trafalgar School Downton, Breamore Road, Downton SP5 3HN
Date: 21 July 2011
Start Time: 7.00pm
Finish Time: 8.50pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Leo Randall (Vice Chairman), Cllr Ian McLennan and Cllr Julian Johnson

Wiltshire Council Officers

Tom Bray, Community Area Manager
Lisa Moore, Democratic Services Officer

Town and Parish Councillors

Alderbury Parish Council – J Copley, E Hartford & A Newbury
Downton Parish Council – S Barnhurst-Davies, J Brown & J Whitmarsh
Laverstock and Ford Parish Council – A Hotchkiss & D Law
Redlynch Parish Council – J Horsburgh

Partners

Wiltshire Police – Inspector David McMullin, Sergeant Dean Garvin and Elizabeth Ngero
Wiltshire Fire and Rescue Service – Mike Franklin and Martyn Jones
Speedwatch Ford – Neil Owens
Wiltshire Council, Public Protection – Pippa McVeigh
Trading Standards, Community Protection – John Devlin

Total in attendance: 31

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome</u></p> <p>The Chairman welcomed everyone to the special meeting of the Southern Wiltshire Area Board. This meeting had been scheduled in response to the feedback from the survey which the Board had carried out earlier in the year at a Board meeting and electronically via the Community Area Network. This had established that the two key issues for the community area were:</p> <ol style="list-style-type: none"> 1. Local Employment 2. Community Safety <p>The aim of this special ‘community safety’ meeting would be to raise the profile of all the resources available to communities for tackling community safety issues and to see what actions should be taken forward by the Board.</p>
2.	<p><u>Apologies</u></p> <p>There were none.</p>
3.	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4.	<p><u>Community Safety in your Village</u></p> <p>The Chairman asked people to take part in an exercise to list the community safety issues in their areas. Some suggestions were provided, these included:</p> <ul style="list-style-type: none"> • Antisocial behaviour • Elderly/vulnerable people in isolation • Vandalism • Threatening behaviour • Gangs • Intimidation of the elderly • Dangerous/antisocial parking <p>After the presentations in the next item, the chairman aimed to ask the groups if they had heard about possible solutions to the issues they had identified.</p>

5.

Community Safety Initiatives in our Community Area

The Chairman introduced the following speakers who each gave a presentation on a community safety initiative to the room, followed by an opportunity for questions.

Inspector David McMullin – Wiltshire Police

The Salisbury and surrounding rural areas were doing well, with a reduction to crime figures over the past several years. Wiltshire was now ranked as one of the safest counties to live in.

Several community safety initiatives were already in operation or were due to be trialled in the community area, these included:

- Neighbourhood Watch
- Community Speed Watch
- Farm Watch
- Street Watch

Street Watch was an initiative which was currently in operation in Salisbury and has proved to be working well. The Police aimed to trial this scheme in the Southern Wiltshire community area and were keen to work with the parish and residents of Downton to establish whether the scheme could be developed there.

This is a scheme where residents in high-vis jackets walk around the community, challenge inappropriate behaviour and report back to the police. For more info see the official Street Watch website: <http://www.street-watch.org.uk/> If you are interested in setting up a scheme you should talk to your NPT. Inspector McMullin added that this was a scheme which did work and could bring huge benefits to the community.

Question:

Is it wise to ask people to go out and patrol their own area, as some members of a CSW team had received abuse and had felt unsafe as a result.

Answer: The whole ethos is that it is local people looking after their own area, it might not be as effective for people to do it in other areas. Sergeant Dean Garvin added that he would follow up any reported incidents of abuse to CSW or Street Watch volunteers and contact the culprit and their employer to discuss the issue.

Questions:

A local resident had previously lived in France, where any issues of bad behaviour were reported to the mayor in the village, could the same system work here with incidents being reported to the parishes to raise with the police.

Answer: As long as the incident is reported it doesn't really matter who reports it. However, the idea of having a Community Safety rep on each parish council is important and would improve liaison between parish councils' and community

safety organisations.

Elizabeth Ngero – Community Speed Watch Administrator introduced Neil Owens, a member of the Ford CSW group, who gave an overview of how the group became involved in the scheme.

- Neil had attended an Area Board to ask about CSW after he was concerned about the speeding vehicles passing through the village, causing a danger for his children.
- Subsequently he completed the online form on the issue system to have the metro count installed to test the speed of vehicles as they pass through.
- The resulting data proved that there was a speeding issue.
- The road was approved for the CSW scheme and was then visited by a CSW officer, volunteers were found locally and training arranged.
- A venue was found and paid for so that the training could take place locally.
- Once trained 6 volunteers would then go out in groups of two for ½ to 1 hour at a time between 8 – 9am, as the village seemed to be used as a rat run during the rush hour period. 250 vehicles could be recorded in one hour.
- The Ford CSW group had been out 24 times over the past 8 months.
- The equipment they used was shared with Alderbury, so each group would have the equipment for a fortnightly period at a time, on the basis of working two weeks on then having two weeks off.
- Approximately 25 cars out of 250 will drive past over 36mph
- The fastest recorded was 62mph whilst having children in the car and overtaking another vehicle.
- Prior to CSW the police would visit with the mobile speed camera and unfortunately would erect it in the wrong place. Now they visit more frequently and are in a better position which brings a better result.
- Long term impacts depend on a continuous effort from the volunteers to keep up the speed checks.
- CSW acts as a deterrent, the volunteers are doing it for the community and their children.
- Neil had since become more involved with the parish council, as they hold a parish traffic meeting which he is involved in.

Question:

In Alderbury two members of the CSW group had gone out for an hour earlier in the day, they had found it difficult to take down all of the details with just two volunteers.

Answer: It can be difficult to get all of the details down when working in groups of two, it just depends on how busy you are. Working in larger groups of 3 may make things easier or in some areas they use a Dictaphone to record the information, which is typed up after the session.

Elizabeth added that when the email goes out to inform the group that they have been successful for the CSW scheme, it does advise that they should contact their parish/town council as it is important to try and make use of what recourses are already in place.

The Chairman agreed that the parish had a pivotal role to play.

John Devlin – Consumer Protection Manager – South East

Outline the four areas of his work, these were:

- Sale of age restricted products – alcohol was an area where his team had joint responsibility with the police and environmental services.
- Lorry Watch - This is a Trading Standards initiative. Local residents monitor and record HGVs using weight-restricted roads. The scheme is currently being piloted but communities can find out more about getting involved by speaking to Simon King (simon.king@wiltshire.gov.uk).
- Door Step Selling – People who do business on a doorstep who are not from a reputable company, could also be involved with distraction burglaries, this can result in elderly or vulnerable people being targeted. Trading Standards and the police had recently produced a DVD explaining what precautions can be taken
<http://www.wiltshire.gov.uk/communityandliving/communitysafety2/crimereducation.htm>
- Talks can also be given to local community groups and in some instances a 'No cold calling zone' can be implemented as it has in Landford.
- Dog Legislation – Dangerous dogs are a shared responsibility with the police, when incidents occur such as dog on dog attacks or dog on wildlife attacks. The dog fouling policy is currently undergoing harmonisation, but signs can be erected to prevent issues, but if this does not stop issue then a penalty can also be issued, however this is difficult to enforce.

Questions:

Congratulations were given from a member of the Milford Lorry Watch scheme, as over past two days they had submitted two reports and had found trading standards to have acted very quickly on the matter.

Between Downton and Salisbury along the A36 there were a number of lanes with weight restrictions, however lorries are going down weight restricted roads to access business units which is causing problems.

It seems like a waste of resources to have two groups of volunteers carrying out lorry watch and CSW, it would make more sense to have one larger group of people who could go out and report on both issues.

Action: Tom Bray to look at the development of this idea.

Mike Franklin – Partnership and Community Engagement Manager for Wiltshire Fire Authority

There were three main areas of work used by the fire service, these were:

- Response
- Protection
- Prevention

Response – this community area was served by the main station at Salisbury but would be backed up by units from Fordingbridge and other areas.

Protection – The main thinking is to try and reduce the amount of accidental fires and road traffic accidents. The fire service try to do this by engaging with vulnerable groups, as one statistic shows that if you are over 50 you are three times more likely to die in a fire than those under 50.

Prevention – The fire service employs two educationalists to engage with schools at key stage 1 level. Over the past two years the fire service had engaged 321 young people for this community area.

Martin Jones – Wiltshire Fire Authority

Work included reducing incidents, this could be achieved by educating young people through a youth development course called Salamanda, which received funding from the Southern Wiltshire Area Board recently. This was a 5 day initiative based at Salisbury fire station and could be attended by young people from across southern Wiltshire.

Another initiative was called ‘Safe drive, stay alive’ the aim of this campaign is to reach new and pre-drivers in an emotive and hard-hitting way, influencing behaviour and attitude on the roads. In 2007 more than 60 people died on the roads of Wiltshire, with 1 in 3 aged 25 and under. Road crashes are the biggest killer of 15 – 24 year olds.

A thatch information pack was also available upon request, by contacting Martin at: martyn.jones@wiltsfire.gov.uk

Pippa McVeigh – Public Protection Manager Wiltshire Council

Part of Pippa’s team included Kelly Fry – Community Safety Officer, designated for the south of Wiltshire and Aileen Fenlon – Anti Social Behaviour Reduction Officer. Whilst the ASB Officers worked on very specific cases, the community safety officer looked at community solutions and engagement there were also officers who worked on domestic abuse issues.

The team works closely with Trading Standards, Environmental Services, Police, Voluntary Sector and the neighbourhoods and communities involved. Officers in the team are alerted to a problem in a number of ways, one of these is the Issue System. Depending on the nature of a problem, officers will aim to use the best

	<p>available tools and resources to attain the best result.</p> <p>Pippa circulated a case study (attached) which reflects a real life situation in the community area which shows how the team tackle issues working with the community.</p>
6.	<p><u>Actions and Outcomes</u></p> <p>The Chairman decided that there was insufficient time to carry out the post mortem on the round table exercise carried out earlier. However, he felt confident that most of the groups had listed the same types of issues and that there had been a broad similarity across the room.</p> <p>The guest speakers had provided information on a broad repertoire of services available, which could be used to tackle some of the issues. He urged people to continue to use the online Issue System and that Tom Bray, Community Area Manager would issue an appropriate response.</p> <p>Parish Councils have an important role to play, if your parish Council does not already have a Community Safety lead, then maybe it should nominate someone to act as a point of contact. If your parish council does have one, please let Tom Bray know who this is.</p> <p>The Neighbourhood Watch scheme was also an important player in maintaining and improving community safety and we should consider whether their role could be adapted to include on the street coverage.</p>
7.	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p>

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Case Study

The problem

The Police and Council received an increase in reports of anti-social behaviour in a local community within Southern Wiltshire. As a result an anti-social behaviour survey was distributed to all residents. The main findings of the survey were as follows:

- Fire setting in the garage areas
- Damaged property particularly to the garages, fences and bungalow roofs,
- Abusive, intimidating and rowdy behaviour.
- Litter around the area and on residents property, particularly gardens.

It was also acknowledged that whilst the majority of residents felt that levels of anti-social behaviour had fallen slightly or remained the same, they still perceived it to be a real issue which needed to be addressed.

The response

A Multi-agency Meeting was held which included, Local Residents, Parish Council, Police, Local Church, Wiltshire Council Housing, Wiltshire Council Public Protection Officers, Wiltshire Councillors and Wiltshire Council Youth Development Service. A round table discussion was held followed by a walk about of the area.

The following headline actions were agreed:

- Wiltshire Council, Housing will ensure that all pavements and curbed areas are treated for weeding and the grass will be cut, to help clean up the area
- Approaching sign will be replaced by Wiltshire Council, Housing
- Youth Service will work with young people to cut back the hedging as part of the leisure credit scheme
- Parish council will work with young people to improve the current skate park facility
- Police to look into neighbourhood watch in the area
- Wiltshire Housing to look into setting up a local residents committee, to look at some possible ideas, for some of the open green spaces – small play park and allotment area have been suggested Young people will be asked to participate in the committee.
- Parish Council, to publicise good news stories in the parish news letter
- Look into using anti-climb paint to be put onto the garages, Wiltshire Council, Housing.
- Youth Services to look into the possibility of an intergenerational project in the area, to improve community relations.
- Dragons teeth to be look into to stop people from parking on the grass, Wiltshire Council, Housing.

It is clear that without everyone's involvement, this type of discussion and the actions agreed, would not have been possible.

What next?

The Group will monitor the actions to ensure that the positive outcomes are delivered. We will require the support of the local community to progress the longer term out comes, the aim is to empower residents to take action with the support of partner agencies.

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Southern Wiltshire Area Board – Thursday 25 August 2011

Item No. 05

Chairman's Announcements

Help to Live at Home

The Council has been working with the NHS and residents of Wiltshire on a major review of the services that are available to older and vulnerable people living in the county. This is called 'Help to live at Home'. The review aims to improve the experiences of vulnerable adults and carers who require support, whilst ensuring that the changes are sustainable in the future. This is an exciting time to really make a difference to the lives of people in Wiltshire.

We aim to provide an improved service to an increasing number of vulnerable people by:

- Bringing together a variety of separate services into one so that a single service is able to meet a wider range of needs. The sort of services we are including in this are personal care in the home, housing support and other services that support people in their homes.
- Ensuring these services focus on helping people learn or re-learn skills they may have lost as a result of illness, or another event that has resulted in them losing confidence and needing some help.
- Making even better use of the wide range of community services that there are in Wiltshire.
- Making sure these services are focused on doing what people want and helping people to live independent and fulfilling lives.
- Supporting sheltered accommodation schemes.

As a result of this review –

- Services to older and vulnerable people in Wiltshire will be improved with more people able to access help to help themselves through the provision of information, advice and support from within the wider community and less people dependent upon help from the Council.
- More people will be able to remain in their own homes with an improved quality of life
- Less people will require help for long periods of time – more people will be helped to become independent more quickly.
- People who need support will receive it at whatever time of the day or night
- People will receive the right help, at the right time, in the right place.

NHS Update – August 2011

Stakeholder Assembly considers the changing face your local NHS

Representatives from patient groups, voluntary and community organisations, Army Primary Care, Wiltshire GPs and the local council met to discuss the future of health care across the county when NHS Wiltshire held its Stakeholder Assembly on Thursday 23 June.

The Stakeholder Assembly, which is organised and held by NHS Wiltshire twice a year, considered changes to the National Health Service as a result of the Health and Social Care Bill 2011 and the priorities for future engagement with stakeholders in the future.

Eighty seven delegates received presentations about the Government's response to the Future Forum Committee's recommendations to the Health and Social Care Bill 2011, the role of Public Health, the establishment of HealthWatch and presentations from local GPs who presented on the organisation and structure of the new Clinical Commissioning Groups as well as the improvement of primary care in care homes. In view of the considerable changes proposed, delegates welcomed the opportunity to take part in a new feature – a question and answer session with a panel consisting of health professionals and GPs. A wide range of questions were raised covering a variety of themes and attendees welcomed the potential to gain a deeper understanding and to hold meaningful discussions which have an impact on future decision making. The input from GPs was much appreciated as bringing a fresh dimension and honesty to the debate.

Broad themes arising from the day will help to set the priorities for joint working between the PCT, Clinical Commissioning Groups and Wiltshire Council, and included an assurance for the smooth, safe and effective transfer of commissioning duties to Clinical Commissioning Groups; to ensure that appropriate patient and public involvement is kept as a priority by Clinical Commissioning Groups; to ensure that equality and parity of services in Wiltshire are kept at the forefront of future planning and that joint working between the PCT and Clinical Commissioning Groups continues so that existing skills and knowledge are maintained and developed.

In conclusion, the Stakeholder Assembly was considered an important opportunity to discuss NHS plans with patients and partners and to think about how local people can be involved as we go forward.

Next NHS Wiltshire Board Meeting

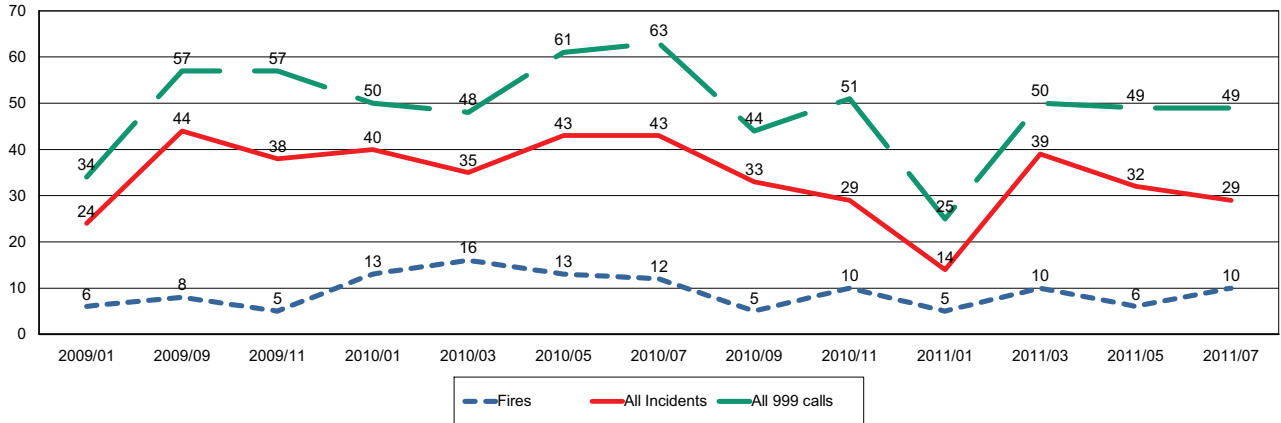
The next Board meeting of NHS Wiltshire will be held on **21 September 2011 at 10am - Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please email communications@wiltshire.nhs.uk



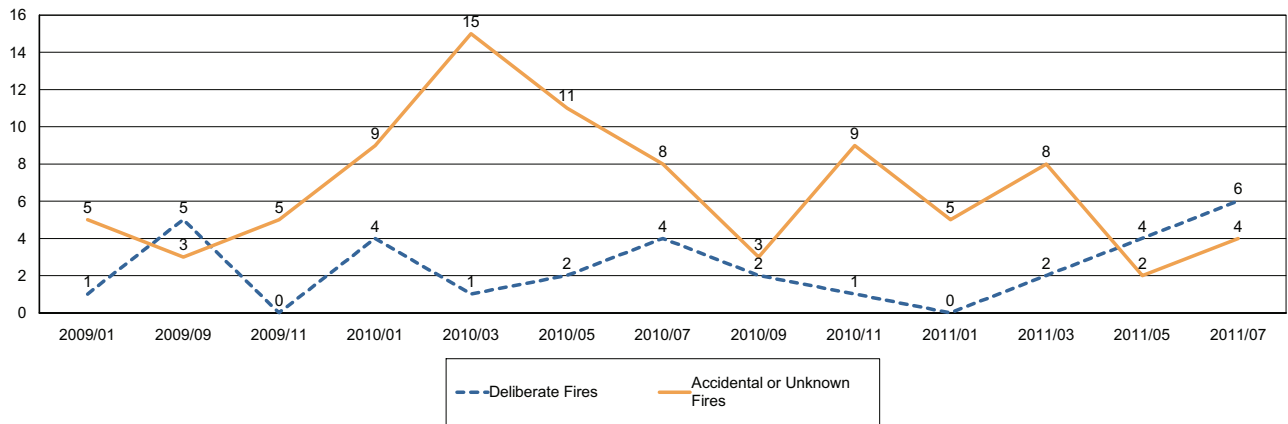
Report for Southern Wiltshire Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including July 2011. It has been prepared by the Group Manager for the Board's area.

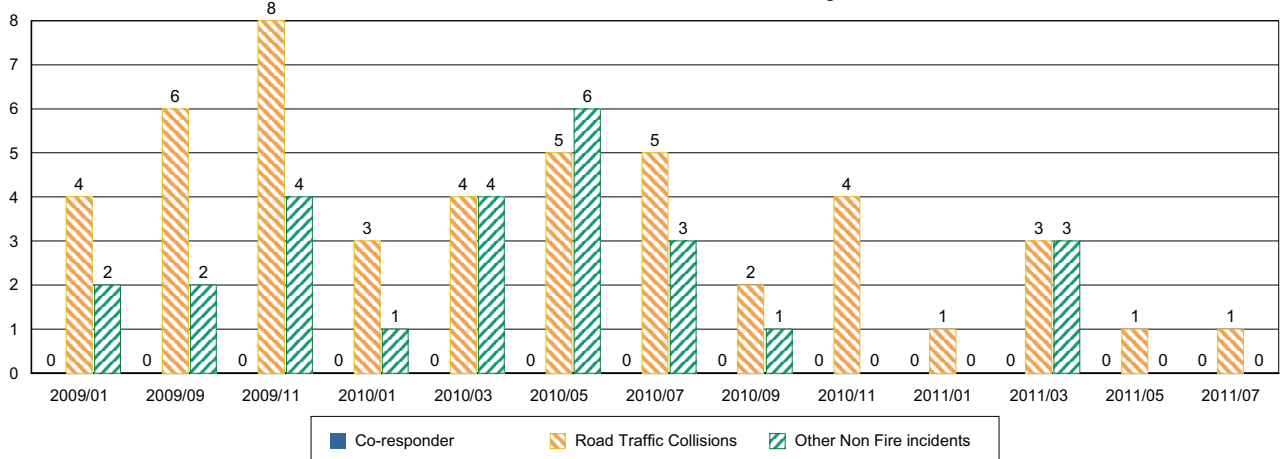
Incidents and Calls



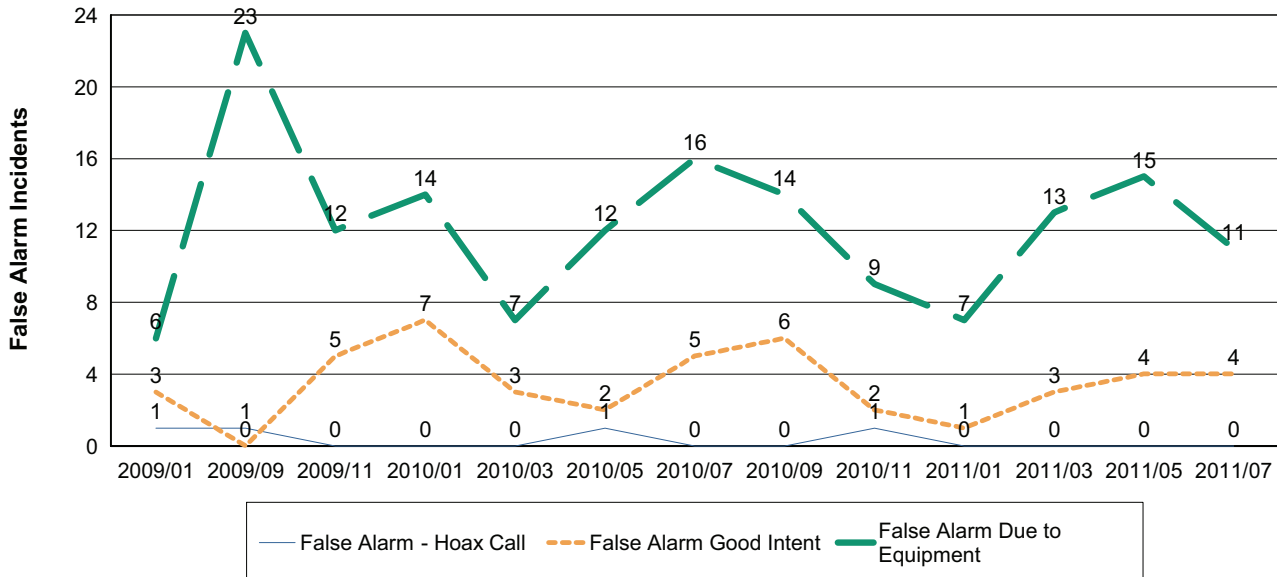
Fires by Cause



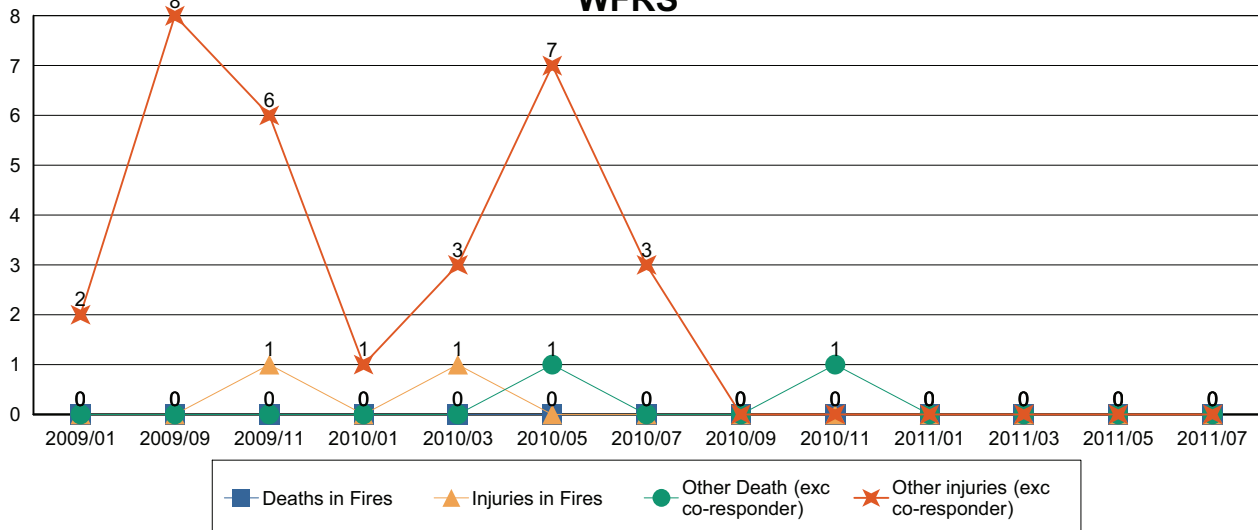
Non-Fire incidents attended by WFRS



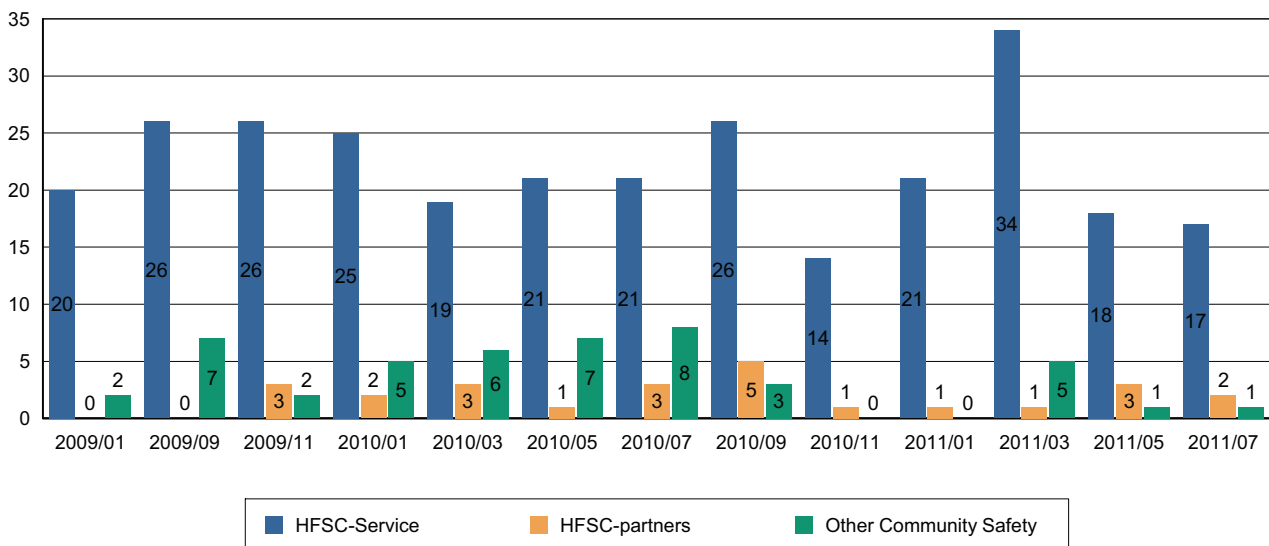
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

WILTSHIRE COUNCIL

ITEM 13

**SOUTHERN WILTSHIRE AREA BOARD
(25 August 2011)**

Your Local Issues

1. Purpose of the Report

1.1. To update the board on the issues **in progress** since the last meeting in June 2011.

2. Issues in progress

ID	Category	Division	Summary of Issue
584	Highways	Pitton	Water run-off from The Whiteway Pitton
741	Highways	Clarendon	Crossing of A36 at Clarendon/Petersfinger
968	Highways	Hamptworth	Speed limit reduction on Hamptworth Road
1338	Highways	Grimsteads	pot-holes and road break up in Grimstead
1440	Highways	Charlton All Saints	Speeding on A338 between Downton and Matrimony Farm
1663	Highways	Laverstock	Problem with manhole cover in Laverstock
1724	Highways	Ford	Speeding traffic on Ford Lane, Ford
1779	Highways	Laverstock	Volume, type, speed of traffic using Milford Mill Road
1794	Highways	Downton	Speeding at Barford Lane, Downton
1815	Highways	Whiteparish	Poor condition of Dean Lane, Whiteparish
1816	Highways	Morgan's Vale	Speeding at Morgans Vale
1830	Highways	Redlynch	Speeding in Redlynch
1558	Rights of Way	Firsdow	Increasing traffic on BOAT in Firsdow
404	Transport	Laverstock	School traffic problems in Laverstock
1471	Waste	Laverstock	Withdrawal of litter grant and litter in Laverstock

3. Updates for the above issues:

3.1. Full details on the issues are available online here:

www.wiltshire.gov.uk/southernwiltshireareaboard

You then click on **issue tracking**. If you would like to be sent hard copies of the issues and updates contact Tom Bray on tom.bray@wiltshire.gov.uk or 01722 434252.

4. Reporting an issue:

4.1. To report an issue go to www.wiltshire.gov.uk/southernwiltshireareaboard and click on "report an issue in your community now".

Report Author: Tom Bray – Community Area Manager
Tel No: 01722 434252
E-Mail: tom.bray@wiltshire.gov.uk

SOUTHERN WILTSHIRE AREA BOARD - Forward Plan 2011/12

Item No. 15

Please note: this is a working document which is subject to change due to availability of relevant Officers/Partners and relevant time scales.

Date	Cabinet Member Attending	Location	Area Board Agenda Main Items and Chairman's Announcements
6 October 2011	Cllr Jane Scott OBE	Pitton Village Hall	<ul style="list-style-type: none"> • Polling Station and Parliamentary Boundary Review • Matters Arising <p>Standard items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>
15 December 2011	Cllr John Noeken	Trafalgar School, Downton	<ul style="list-style-type: none"> • Fees and Charges Policy • Update on Transfer of Community Services – Great Western Hospital • Matters Arising <p>Standard items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>
2 February 2011	Cllr Toby Sturgis	Winterslow Village Hall	<ul style="list-style-type: none"> • Fortnightly refuse collections • Matters Arising <p>Standard items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>

Community area manager: Tom Bray (tom.bray@wiltshire.gov.uk)
 Democratic services officer: Lisa Moore (lisa.moore@wiltshire.gov.uk)
 Service director: Tracy Carter (tracy.carter@wiltshire.gov.uk)

